

**STATE OF TENNESSEE****DON SUNDQUIST**
GOVERNOR**MEMORANDUM**

TO: All Tennessee Mayors and County Executives

FROM: Wendell Gilbert *WG*
Deputy to the Governor for Homeland Security

DATE: February 25, 2002

RE: Important Security Briefing

This notice is to inform all Tennessee mayors and county executives about an important security briefing by the State of Tennessee to be held via conference call on Tuesday, March 12 at 2:00 p.m. CST. This briefing will be held with Governor Sundquist and the Homeland Security Council. Also participating on the conference call will be Joe Allbaugh, Director of the Federal Emergency Management Agency.

We ask that each mayor and county executive invite your top law enforcement official and your emergency management director to be included in the call. Due to the size of the conference call, we also ask that each local government call in from one location only. We would appreciate it if you do not involve your local media.

To participate in the call, please dial 800-230-1085 a few minutes before 2:00 p.m. CST. Tell the operator the name of the call is "Homeland Security." Also, please give the operator your name and title so we can keep a record of those participating.

If you have any questions about this conference call, please call Mary Ellen Tate at 615-532-8906. Thank you for your participation.